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INTERNET BANKING DEMO AND USER GUIDE FOR
YOUR ACCOUNTS AT NETSBE.FR

FINDING YOUR WAY AROUND WWW.NETSBE.FR

SBE

www.netsbe.fr



CONTENTS

1) Getting started at netsbe.fr	3
2) Accessing your accounts	8
3) Making a payment	16

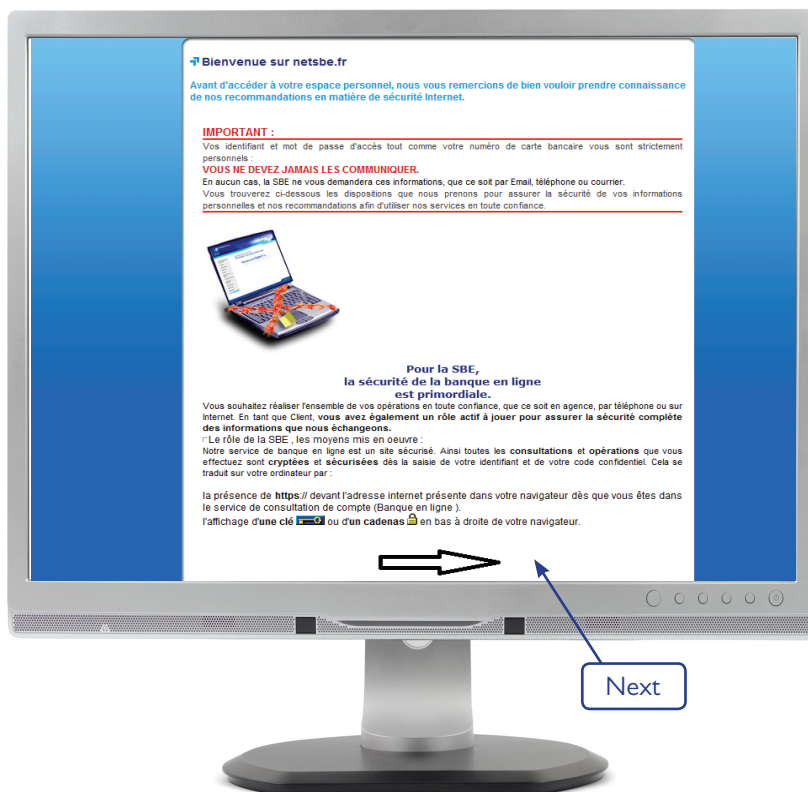
Getting started at netsbe.fr

Your SBE branch will have sent you your **user ID** and an 8-character alphanumeric **password**.

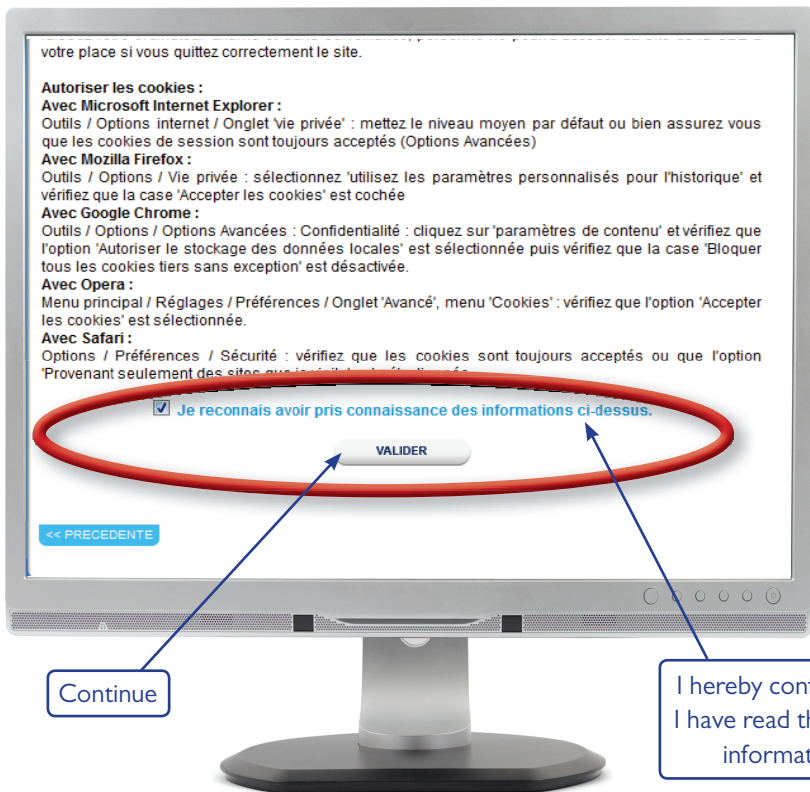
- Go to netsbe.fr
- Enter your user ID and password, and click 'OK' :



A page will open; read the security notice carefully and then click 'Next':



When you have read the full notice, tick the box 'I hereby confirm that I have read the above information' and then click 'Continue':



For security reasons, **you must change your user ID and password immediately** - follow the instructions below and click 'Confirm':

The screenshot shows a computer monitor displaying the Netsbe.fr website. The page has a header with the Netsbe logo and the text "BIENVENUE SUR NETSBE.FR". Below the header, there is a greeting "Bonjour Mr []" and a message: "Pour votre confort et votre sécurité, nous vous remercions de choisir dès maintenant un pseudo et un nouveau mot de passe." This is followed by instructions on password rules: "Vous pouvez utiliser les lettres de l'alphabet français en minuscule ou en majuscule ainsi que les chiffres de 0 à 9. Toutes les lettres accentuées, 'ç', les espaces et les caractères spécifiques (@, ., /, *, µ, £, \$, %, ?, (, [, -, %...) sont exclus." The form contains two main sections: "Nouveau pseudo" and "Confirmez votre pseudo" with a text input field and a confirmation field, and "Nouveau mot de passe" and "Confirmez votre mot de passe" with a text input field and a confirmation field. A "CONFIRMER" button is at the bottom right. Annotations with arrows point to these fields: "New user name" and "Re-enter user name" point to the pseudo fields; "New password" and "Re-enter password" point to the password fields; and "Confirm" points to the "CONFIRMER" button. A large white arrow points to the "Nouveau pseudo" field, and a large black arrow points to the "CONFIRMER" button.

New user name
Re-enter user name

BIENVENUE SUR NETSBE.FR

Bonjour Mr []

Pour votre confort et votre sécurité, nous vous remercions de choisir dès maintenant un pseudo et un nouveau mot de passe.

Vous pouvez utiliser les lettres de l'alphabet français en minuscule ou en majuscule ainsi que les chiffres de 0 à 9. Toutes les lettres accentuées, "ç", les espaces et les caractères spécifiques (@, ., /, *, µ, £, \$, %, ?, (, [, -, %...) sont exclus.

Nouveau pseudo
Confirmez votre pseudo

(8 à 32 caractères alphanumériques et au moins une lettre)

Nouveau mot de passe
Confirmez votre mot de passe

(7 ou 8 caractères alphanumériques)

CONFIRMER

New password
Re-enter password

Confirm

You are now registered to use netsbe.fr and are logged on to [internet banking](#). To view your accounts please go to the next section ‘[Accessing your accounts](#)’.

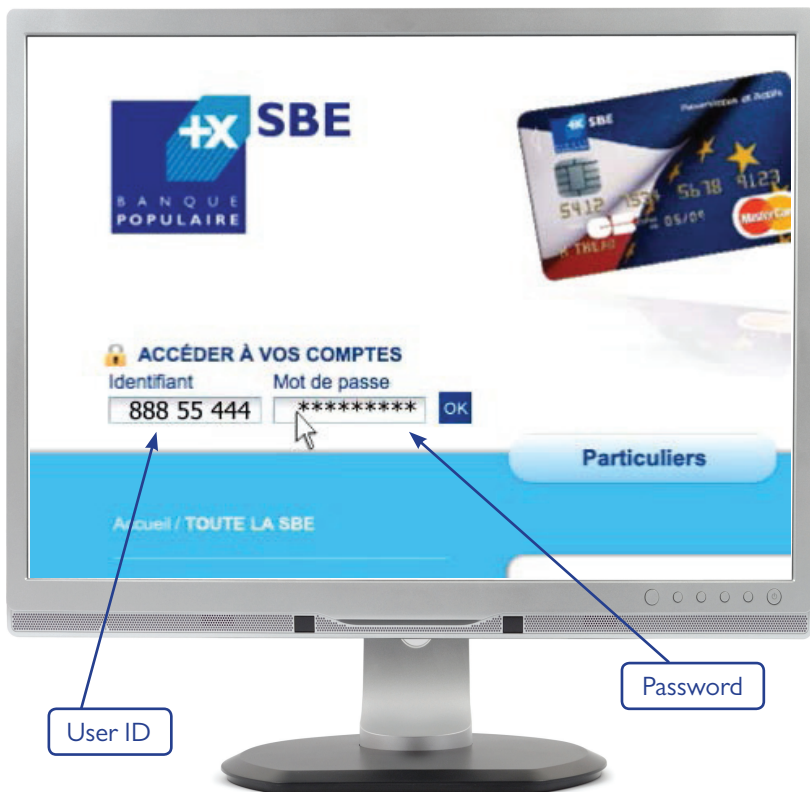


Accessing your accounts

- **Accessing your accounts** is easy – it's here:



- Enter your **user ID**, then your **password**:



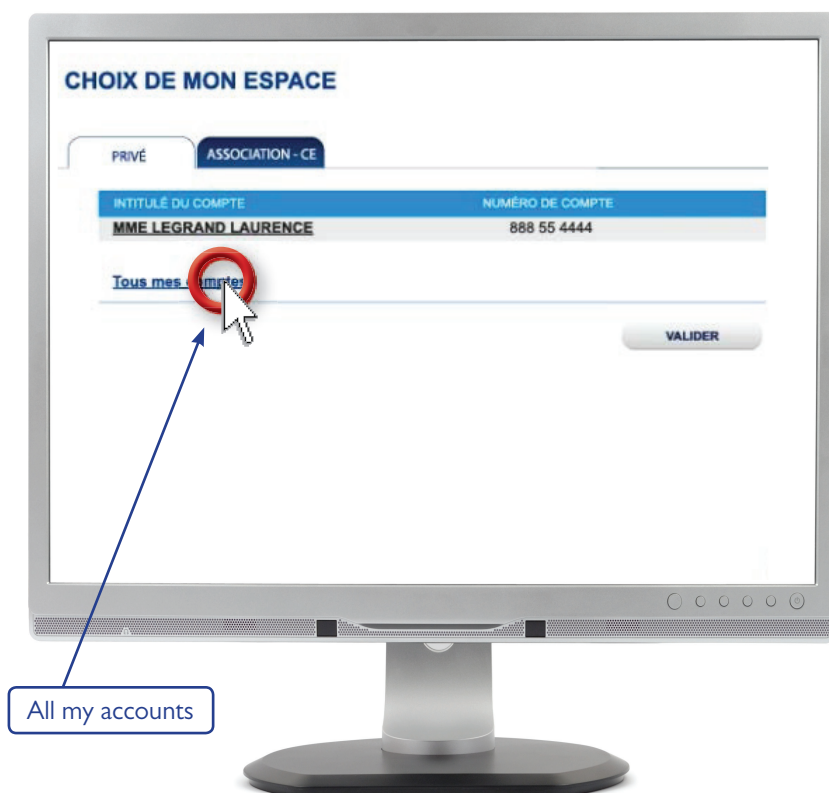
- To increase your protection, we recommend that you read our security guidelines (click on the 'Security' tab):



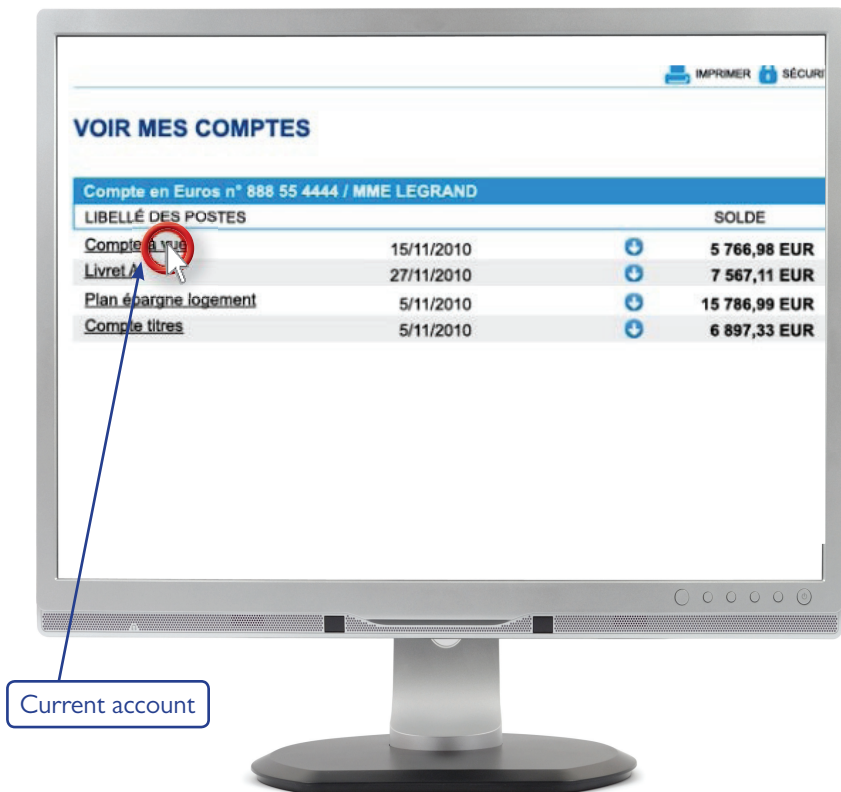
- Then click 'OK':



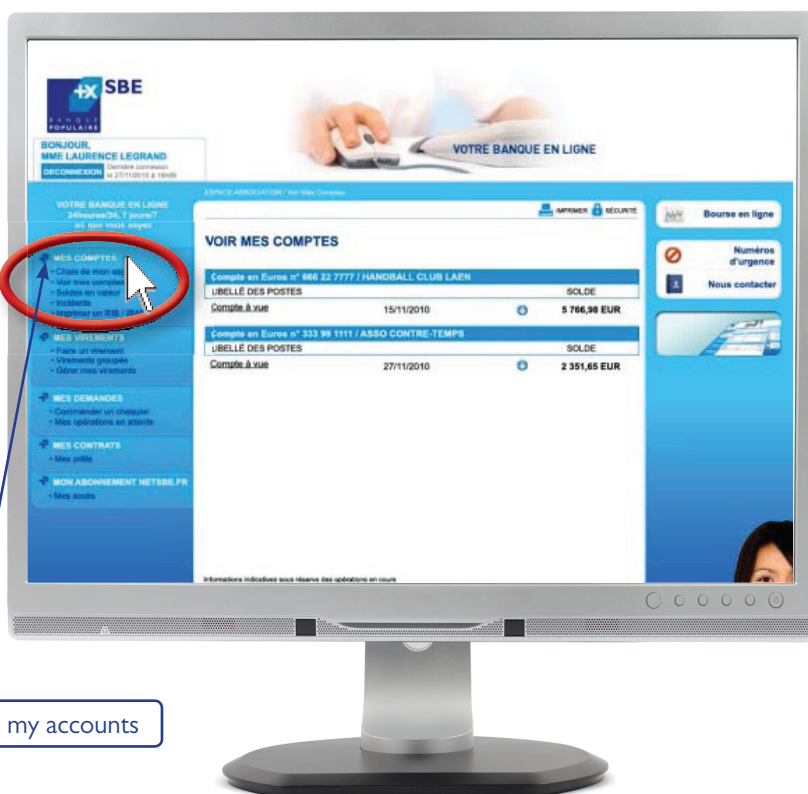
- This is your 'Private' accounts section.
- To view your accounts, click on the link '[All my accounts](#)' and a list will be displayed:



- A full list of your 'Private' accounts is displayed.
- To look at the transactions on your cheque account, for example, click 'Current account':



- To go back to your account list, click ‘[See my accounts](#)’ under ‘[My accounts](#)’ on the left-hand menu:

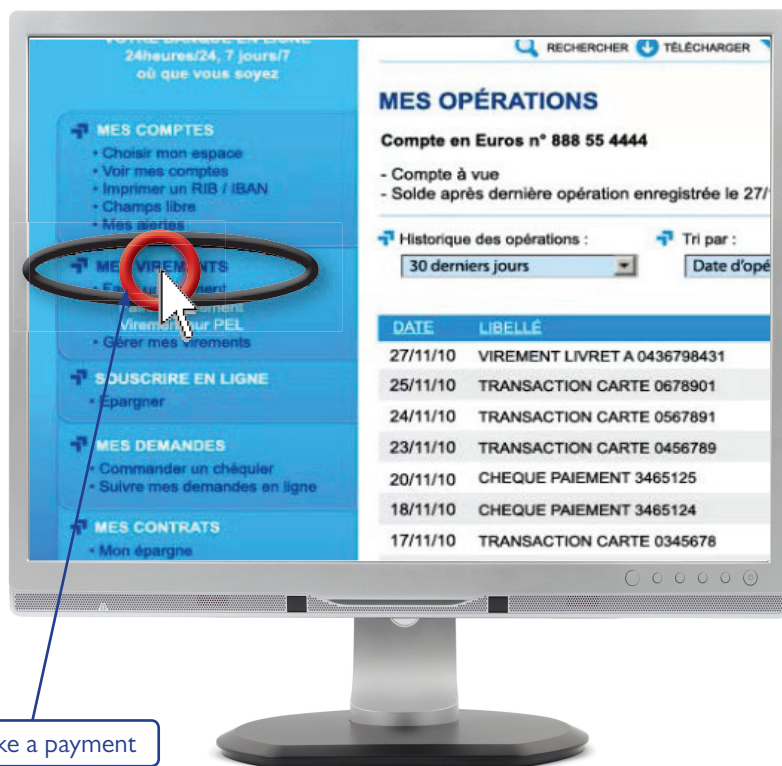


- When you have finished your session, remember to log out!
- Click 'Log out' at the top left of the screen:



Making a payment

- You can make regular credit transfers within the SEPA (member states of the European Union, DOM/COM, Norway, Switzerland, Liechtenstein, Iceland and the Principality of Monaco) subject to prior communication of the beneficiary BIC and IBAN by your branch, one-off credit transfers within the SEPA, with the possibility of setting the payment date.
- On the left-hand menu, click 'My payments' then 'Make a payment':

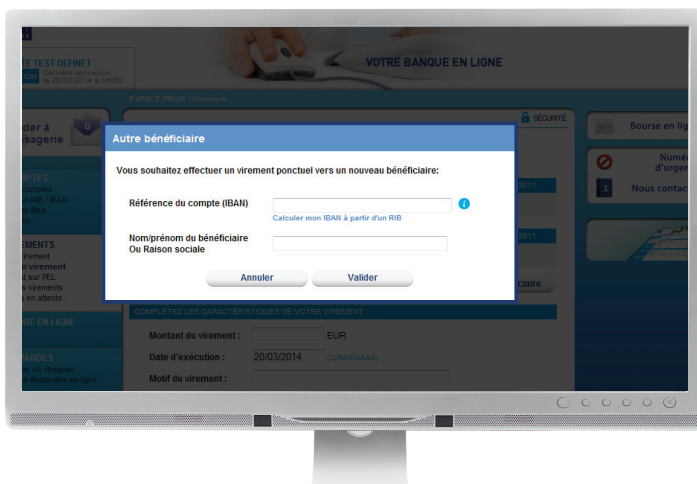


- Suppose you want to transfer money from your cheque account to one of your savings accounts, your Livret A, for example.

- Select the **account to be debited** and **account to be credited**. Fill in the **payment details**. Then continue:



- You want to make a payment to another payee in France or in another country in the SEPA zone.
Click on the “other payee” button and then enter the IBAN for the account you want to credit, together with the last name/first name of the payee.



- Now check the details carefully.
- You still have the option to [cancel](#), [amend](#) or [confirm](#) your transaction.



- A screen will appear saying that your request has been submitted:



- You can also [manage your payments](#) here. This includes your standing orders and payees:



If you wish, you can now go back to 'My accounts'.

- If not, remember to log out! Click 'Log out' at the top left of the screen.
- If you require further assistance, your [SBE adviser](#) is there to [help guide you](#) through our internet banking site.

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